

*With the intention of giving you the best music lesson experience possible, I offer you the following*

## **Expectations and Policies**

*from Grace Notes Music Studio.*

### **Expectations**

Arrive on time for lessons	Maintain your instrument in good condition
Practice the assigned lesson	Talk with me if you are not satisfied with the way lessons are going or if you are feeling less motivated than usual
Keep two playable reeds in rotation	Most importantly: Ask Questions!

I welcome your questions, thoughts, and ideas about your educational and playing experience. If you keep to these guidelines, your success is assured!

### **Recitals**

Each student performs twice each year at the Spring and Fall recitals. Your recital performance consists of playing in a small ensemble such as a duo, trio, or quartet. Playing groups are formed with other Grace Notes Music Studio students. You may also form an ensemble with family members or other individuals upon approval by Mary Ellen Grace.

You may also perform a solo work, with or without accompaniment. Accompaniment may be piano, guitar, ukulele, accordion, or another chord-playing instrument. In most cases, the music will be chosen for you in accordance with your skill level. However, I am always open to student ideas for solo or ensemble music choice. Performance in recitals is required except in extreme circumstances.

### **Monthly Music Lesson Package**

Your Grace Notes Music monthly package includes:

1. Monthly Lesson Packages are available in 2-hour, 3-hour, or 4-hour packages.
2. Your lessons are custom-tailored to your unique needs as a musician and they evolve over time as your skill develops. The lessons can be used at any time during your monthly period (determined by your signup date) but unused lessons do not rollover into subsequent months.
3. Brief consultations by phone or email between lessons.
4. In addition to developing greater skill, comfort, and ease in playing your instrument, you'll learn the critical sight reading skills that every musician must know in order to play at a moment's notice and not lose the fun!
5. I'll also show you how to properly care for your instrument, including using cane and synthetic reeds. And if you currently need to purchase an instrument, I'll give you tips on how to select the best instrument for your needs and your budget and where to make your purchase.
6. Additionally, I'll provide an ongoing focus on both music appreciation and music theory, both of which are essential elements in becoming a well-rounded musician.
7. You'll also get two performance opportunities each year with ongoing support for participating in those performances.

And throughout your time with Grace Notes Music, I'll hold the vision of you already being the talented musician you dream of becoming. I'll inspire and call forth your innate musical genius, walk side-by-side with you while you grow as a musician, and encourage you to have fun all along the way.

### **Fees and Payment**

The monthly lesson package is available as: 2 hours for \$120, 3 hours for \$180, or 4 hours for \$240. Payment is automatically charged through PayPal subscription buttons on my website: <http://meggrace.com/services/sign-up-for-a-monthly-lesson-package-at-grace-notes-music-studio/> or you may choose to pay by check or credit card on the first of each month. If/when you choose to cancel autopay, do so before the next payment is deducted from your account. Refunds are subject to a 7% charge.

### **Scheduling and Make-up Lessons**

Please reschedule at least 12 hours in advance using the online scheduler to avoid being charged for a missed lesson. The online scheduler also allows you to add lessons up to 2 hours before start time.

No-shows and last minute cancellations will be charged as a regular lesson. Unexpected illness on the part of the student is the one exception to this policy. If the student wakes up sick or comes home from school during the day, a make-up is allowed. If the student's driver is ill, they must make other arrangements to get the student to the lesson, as no make-up will be granted for this.

### **Parking and Other Logistics**

Please park on SE Belmont St. and not in the driveway. If there is space, you may pull in the driveway to drop off students and then park on the street. The entrance to the studio is on the South side of the house. Enter through the gate and walk down the courtyard to the back of the house. The entrance to the studio is up 5 steps on the deck.

My studio is located on the #15 bus line and a short walk from the #71 (SE 60th) line. Bus riders may find more information at [www.trimet.org](http://www.trimet.org).

Please put your instrument together in the waiting area before your lesson time and be ready to play for your appointed lesson. Other family members are welcome to sit in the waiting area during the student's lesson, provided they do not disrupt the lesson. In pleasant weather, you can setup on the covered back deck.

A parent may sit in on the lessons if it is agreeable to the student. I often share important information directly with a parent, especially when it is something I want to reinforce with the student.

Thank you for your consideration of these policies and expectations. If you have any questions, please ask. Your signature below denotes your understanding of these expectations and policies.

**Student signature**

**Printed name**

**Date**

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**Parent or guardian signature for students under 18**

**Printed name**

**Date**